



OMGA Board of Directors Minutes
First Quarter Meeting, March 5, 2016
Jackson County Extension Office

Corrections and/or changes are noted in italics
Approved June 4, 2016

Executive Committee Attendees

Marilyn Scheffler, President-Elect & President
David Rugg, Past President
Treasurer, Katherine Johnson

Secretary, Susan Nesbitt
Historian, Seamus Ramirez
Database Manager Carolyn Farias

Board of Directors Attendees

All chapters were represented except: Curry and Washington. Ten of the representatives or alternates were new. All members introduced themselves.

Call to Order Marilyn Scheffler

Meeting was called to order at 10:15 a.m.
Dave Rugg, Past President, asked to be added to the agenda. Linda Dean, Josephine County moved to accept the amended agenda, Linda Coakley, Yamhill County seconded the motion and it passed unanimously.

Welcome by the Host Chapter

Barbara Davidson, Jackson County representative, welcomed everyone.

Requests to Give an Oral Chapter Report

Four counties (Jackson, Marion, Lincoln and Central Gorge) asked to give an oral report.

Chapter Handbooks

President, Marilyn Scheffler, reminded everyone that each OMGA representative and alternate should have a handbook that contains the following items: Guidelines and Responsibilities for the Representatives and Alternates, current roster, Bylaws, Policies & Procedures, Program Summaries, Minutes, Meeting Agendas, Compiled Quarterly Reports, etc. All of these items can be found on the OMGA website.

During the year the secretary will send changes made to OMGA documents and forms. Changes to the Policies and Procedures will be sent as an insert with the appropriate page number so it will not be necessary to reprint the entire 54-page document. If you bring a handout to the meeting, please have it pre-punched for a 3-ring binder.

It was noted that some Representatives and Alternates can only send and receive documents in the pdf format. In the future all documents will be sent as both pdf files and in the Microsoft Office format.

Executive Committee Report

The Executive Committee agreed to meet one month prior to each of the OMGA Board of Directors meetings. This year the meetings will be held the first Friday in May, July (this meeting will be held the second Friday so it doesn't conflict with the Fourth of July holiday) and October at the Linn County Extension office in Tangent, Oregon. This allows sufficient time to send any needed documents or information to the Chapter Representatives and Alternates.

Approval of Fourth Quarter 2015 Minutes

Diane Hardin, Central Oregon, moved to approve them as sent.

Financial Report

Three files were sent: 2015 Year-end Report, First Quarter 2016 Report, and a group of reports that included 2015 Mini-College Financial, 2015 Silent Auction, 1st, 2nd, 3rd, and 4th Leadership Forum financial reports, and the 2016 OMGA Budget.

Again, some internet providers will not accept files as large as the OMGA Financial Reports. Chapter representatives affected by this are urged to contact their internet provider to find out how this can be resolved.

Year-end Report

- Total Assets \$ 95,651.31
 - Restricted Funds \$ 10, 822.66
 - Cash Reserves \$ 27,004.24
 - Non-Restricted Funds \$ 57,824.41
- The Year End Assets are \$264.47 short. \$166.80 is due to an outstanding check on which payment was stopped and \$97.67 is due to the time difference in which OMGA reports are due and when the e-Trade balances are posted.
- As of November 1, 2015 there were 3,684 Oregon Master Gardeners

2016 First Quarter Report

- Total Assets \$ 93,866.65
 - Restricted Funds \$ 10,822.72
 - Cash Reserves \$ 27, 275.98
 - Non-Restricted Funds \$ 55,767.95
- The Year End assets are \$183.72 short again due to the time difference in the OMGA and e-Trade reports.

- Dues notices were recently sent. One chapter has paid their dues. Dues are due April 1, 2016.

Audit Report

John Farias, chairperson of the Audit Committee, reported that both the 2015 End of Year Report and the First Quarter Reports were reviewed and passed. They will be filed.

Executive Committee Roster

Al Cook, OMGA President, resigned earlier this year. Dave Rugg, Past President, reviewed the process outlined in Article 6, Section 4 of the OMGA Bylaws. Since the position of President is the one that needs to be filled, he requested a motion to ask the President-elect to move to the position of President. Eric Bosler, Central Gorge moved to appoint the President-elect to the position of President. Linda Coakley, Yamhill County seconded the motion and it passed unanimously.

There were no nominations for President-elect. The responsibilities of this position have been accepted by other people: Gene Nesbitt, Yamhill County, is coordinating the Leadership Forums, and Al Cook, Josephine County, will take care of the Karl Carlson Memorial Fund.

Other committee chair people are:

Jim Liskey - Search for Excellence,
Terry Hoffman – Extension Educator,
Katherine Johnson – Send-A-Friend.

The Second Vice President position is also open. Barbara Davidson, Jackson County, is finding the speakers for the Mini-College classes.

Chapter Reports

The following chapters gave an oral report:

Barbara Bailey – Wasco County
Peter Dane – Marion County
Heather Fortner – Lincoln County
Barbara Davidson – Jackson County

2016 Leadership Forum

Gene Nesbitt, Yamhill County, thanked OMGA for their support in organizing the Forums. He reported that the theme for 2016 workshops is Recruitment and Retention. The focus is on methods and activities used in each region to increase both recruitment and retention. The First Quarter Workshop was well attended with thoughtful lively discussion.

Volunteers are needed to help with both the Central Gorge and the Tillamook forums.

Several suggestions were offered for the Leadership Forum at Mini-College. There was strong interest in having a workshop on Social Media. Gail Langellotto said that the National Master Gardener organization has developed an on-line training program about Social Media that leads to a certificate in social media. The link to this training is: <https://sites.google.com/a/extension.org/social-media-resources/welcome>.

The category and number of hours for participating in the Leadership Forum are determined by each County Agent. The general rule is that anything that helps a Master Gardener do their job better can be counted.

2016 Mini-College – General Information

The theme is: Heroes for Horticulture. The contract has been signed and the deposit made. Rooms are reserved at the following motels: Red Lion Inn and Guesthouse International Inn. Rooms will again be available in the Linfield Dorms and we are working with Linfield to rectify the issues experienced last year.

Online registration will open May 1, 2016. The fees are very similar to last year.

A third party bookstore will provide a wider selection than last year. They will be located in T. J. Day Hall. Thus, while we will have Chapter Sales, no book sales will be permitted.

The banquet will be Friday evening on the lawn behind ICE Auditorium. There is unlimited seating. The Volunteer Appreciation Potluck Social will be held at the McMinnville Community Garden with a tour. Starbucks will be open during Mini-College.

Volunteers are needed in the following areas: Banquet Decorations Chair, Chapter Sales Chair, Dorm Activity Chair, Volunteer Coordinator, and Hospitality Chair.

Information and instructions for the Silent Auction, the primary fund raiser for OMGA, will be sent in March.

2016 Mini-College – Classes

Barbara Davidson, Jackson County, reported that a wide range of speakers on very interesting topics have been secured. The keynote speaker will be Owen Dowel who is a well-known landscape architect. The majority of the classes, excluding the art classes, will count for recertification. It was requested that Gail Langellotto assist with adding some advanced classes.

Report from OSU – Gail Langellotto

Gail reported that in 2015 Oregon was honored with two International Master Gardener Search for Excellence awards: Seeds to Supper and Plant Problem Scenarios teaching modules. Thirty five Master Gardener Volunteers provided responses to over 2,000

“Ask an Expert” questions. Sustainable gardening classes were taught in elementary schools, high schools, public housing projects, immigrant and refugee community organizations, correctional facilities, community gardens, demonstration gardens, etc. Her complete report can be found at: <https://magic.piktochart.com/output/11301606-2015-master-gardener-report>,<https://magic.piktochart.com/output/11301606-2015-master-gardener-report>.

IMGC17 Updates – Gail Langellotto

It will be held July 10-14, 2017 at the Oregon Convention Center. All of the keynote speakers are confirmed as well as many of the session speakers. They are currently working on selecting a tour company and deciding on the most interesting tours. More information about IMGC17 is on Gail’s Facebook page. It was suggested that she also make this information available on the OMGA website since many members are not active on Facebook.

OMGA will have a booth at IMGC17 to showcase what the OMGA Chapters are doing. Barbara Davidson, Jackson County, moved that OMGA do something that would demonstrate Oregon Master Gardener’s work. Seamus Ramirez seconded the motion and it passed unanimously. Barbara Davidson, Jackson County; Barbara Hansan, Clatsop County; and Jerri Sly and Pam George, Tillamook County will work on ideas to present at the June Board of Directors meeting.

It was also suggested that OMGA could sponsor an activity during the conference to highlight Oregon. The suggestions included: self-guided walks of near-by areas, Name that pest with pictures of weeds, insects or plant diseases placed throughout the vendors booths to encourage the attendees to visit the various booths, Gardener Olympics and features of OMGA Chapters projects. Gail explained that the last suggestion will be used in decorating the bicycles that will be strategically placed as convention decorations.

OMGA Strategic Planning for 2017 and Beyond

Dave Rugg, Past President, explained that in 2017 Mini-College would not be held since IMGC17 will be in Portland, Oregon. Thus, there will not be a Silent Auction which is the primary fund raising event for OMGA. The lack of revenue from the Silent Auction means that we need to carefully review the OMGA budget and decide on the best course of action. He presented 3 options: 1). Use reserve funds and conduct our business as usual. 2). Do not do any projects and only handle absolutely necessary managerial expenses. 3). Select projects and managerial expenses that we think are the most important to continue providing. *A copy of Dave Rugg’s proposal is attached*

as a pdf file. Representatives are asked to discuss this at their chapters and be prepared to discuss these options at our next meeting.

OMGA Website Update

We are underutilizing the OMGA website: <http://omga.org/>. Representatives are asked to make sure the link to their local chapter websites is working and that their local website is current. Only Oregon Chapter Master Gardener websites are linked to the OMGA Website.

Gardener's Pen

The deadline for the April Issue is March 15, 2016. The theme is “What’s Underfoot?” Please send articles relating to the theme or a personal gardening experience that you wish to share as an email or an attachment in Word, PowerPoint or Publisher format to: GardenersPenNewsletter@gmail.com. A book review would also be appreciated as well as information about special events in your chapters. Suggestions for themes for future newsletters would also be appreciated.

Future Meetings

<u>Executive Committee</u>	<u>Leadership Forum</u>	<u>Board of Directors</u>
May 6, 2016, Linn County Extension Office	June 3, 2016, The Dalles	June 4, 2016, Discovery Center in The Dalles
July 8, 2016, Linn County Extension Office	Mini-College, August 4-6, 2016, McMinnville, Oregon	Mini-College – August 4-6, 2016, McMinnville, Oregon
September 30, 2016, Linn County Extension Office	November 4, 2016, Tillamook County	November 5, 2016, Tillamook County