



**OMGA Executive Committee Meeting Minutes (Approved)**  
**2nd Quarter, May 4, 2018**  
**10 a.m. – 4 p.m.**  
**Linn County Extension Office**  
**33630 McFarland Road**  
**Tangent, Oregon 97389**

**Attendance**

Sue Nesbitt, President (Yamhill)  
Seamus Ramirez, Past President, Database Manager (Clackamas)  
Eric Bosler, President-Elect (Central Gorge)  
Jeanine Johnson, Second Vice President (Central Oregon)  
Katherine Johnson, Treasurer (Columbia)  
Marcia Sherry, Newsletter Editor (Yamhill)  
Julie Huynh, Assistant Historian (Lincoln)  
Marcille Anson, Secretary (Tillamook)  
Gail Langellotto, State Program Director

The meeting was called to order at 10:02am by the president Sue Nesbitt who thanked members of the executive committee for attending.

There were no additions to the agenda.

**Approval of the February 2, 2018 minutes**

Seamus Ramirez offered the following changes to the minutes from the 1st Quarter Executive Meeting:

Under the section of “Approval of the October 6, 2018 Minutes”, the year should be 2017 in the heading; the date in the first sentence should read “October 2017” instead of “October 2016”; and the phrase “endowment which as of 201 was ....” should read “endowment which as of October 2017 was ...”.

In the section “Additions to the Agenda”, the name of Seamus Rodriguez” should read “Seamus Ramirez.”

Seamus Ramirez moved and Julie Huynh seconded that we accept the minutes with these changes made. Motion passed.

### **Status of MOA between OMGA and OSU**

Sue Nesbitt reported that the MOA between OMGA and OSU has been signed by both parties.

### **Reports**

#### **Financial Reports**

Katherine Johnson, Treasurer, presented the financial report. As of May 2, 2018, restricted funds total \$6,802.45, cash reserves \$23,889.91, and non-restricted funds \$75,049.30 for a total of \$105,741.66 in the treasury. Katherine reviewed the budget and spending to date. She stated that the IRS 990 forms are completed and being reviewed and will be done by May 15th. Now that Curry County has a liability policy, all chapters have liability insurance. The PNWs have been paid for and sent to chapters.

Katherine also reported that she had to resend the tax information for 2016 from Yamhill County because the IRS said it had not been received; she is waiting for a response. In 2017 when she sent in the IRS 990 for Yamhill County, she was told it did not exist. She had to prove it did with the ID tax number and after several weeks she received confirmation of its existence and the 2017 tax information has been reported.

#### **G2 — Growing Gardeners Conferences**

#### **G2 — Growing Gardeners Conference Presenters**

Ann Geyer has resigned as First Vice President for personal reasons and will not be leading G2. Marcia Sherry will head G2; the position of First Vice President is presently vacant.

Marcia Sherry presented the invitation for the appreciation social being held on Thursday evening, July 12, from 5:30 to 7 pm on the Walker Patio of Linfield College. The invitation will be sent to all chapters to send to all their members. Members of the Executive Committee will host the event and provide the food. Sue noted that three refrigerators are available for perishable foods for members of the Executive Committee bringing food. Seventy-five to one hundred guests are expected to attend. Tickets will be sold for drinks which will be poured by personnel from Linfield College. This is due to liability restrictions on OMGA insurance policies, which Katherine Johnson had reviewed.

Marcia presented a PowerPoint that will be presented at the June 2nd Quarterly Board of Directors meeting, which showed maps and photos of locations at Linfield College. Those staying in dorms have breakfast included in the price. She showed the bags for speakers' gifts which include a mug with a plant. An opera retreat is being held at the College the same weekend and those attending G2 are welcome to attend a Saturday evening performance. Entertainment at the Friday night banquet will be provided by the Humlies, a local music group. Again, tickets will be sold for both alcoholic and non-alcoholic drinks and will be poured by personnel from Linfield College.

Jeanine Johnson passed out schedules of speakers and tours. The schedule is filled; a few need to be confirmed. Some classes will have a limit on the number of attendees. Tours include visiting Oregon Garden, Monrovia Nursery, Yamhill Community Garden, and the North Willamette Research Center.

Marcia will be sending out in June a special edition for Gardeners' Pen which will focus on G2.

Sue presented the budget for Growing Gardeners. Projected revenue is \$30,129.50 with expenses of \$27,317.68.

### **2018 Leadership Forums**

Eric Bosler (Central Gorge), President Elect, reported that the goal of Leadership Forums is to be informative. The First Quarter Leadership Forum was presented by Jim Liskey and Kelly Noack from Marion County on the topic of the Junior Master Gardener program.

The 2nd Quarter topic will relate to issues of demonstration gardens and will include a visit to the Douglas County demonstration garden. A panel of members from Douglas and Jackson counties will address the topic of creative ways to get manpower for gardens. Steve Renquist, Douglas County Extension Agent, may also lead members in a wine tasting event.

The third quarter Leadership Forum will be presented by Gail Langellotto, Brooke Edmunds, and Sam Angima, and will address the topic of the state of the state at OSU. There may be a new dean for agriculture and he may be introduced.

The Fourth Quarter Leadership Forum will be held at the Oregon Food Bank in Multnomah County. There are several demonstration gardens at the site. A topic has not yet been announced.

## **Gardeners Pen**

Marcia Sherry said she is preparing a Gardeners' Pen special edition in June with a focus on Growing Gardeners Conference. In addition, Eric Bosler will have information about Leadership Forums and there will be notes about the 2nd Quarter Board of Directors meeting.

The theme of the next regular issue is "Growing Gardeners" and articles are due in August.

## **OMGA Chapters and Executive Committee List Serve**

Seamus Ramirez, Database Manager, reported that he is now using Mail Chimp for the List Serve but that it is difficult to use because he cannot cut and paste to send out messages. Seamus is keeping the list up to date in Drop Box. He hopes to find a solution by the 3<sup>rd</sup> Executive Committee Meeting in August. Jim Parks, OMGA webmaster, was also contacted and is helping to find a solution.

## **Old Business**

### **Grants and Awards Status, who submit and when**

Marcille Ansoerge noted that there were concerns in her chapter about the year of the awards for those being recognized. The Tillamook chapter chooses award winners at the end of the year previous to the recognition at Growing Gardeners and sends in those names to be recognized in the following calendar year. It wanted to know if this was acceptable or should the awardees be chosen the same year as recognized. Other chapters had concerns about trying to keep the award winners secret until after G2. Sue noted that the awards are presented by OSU Extension and not by OMGA and she will contact Gail Langellotto, State Coordinator, to determine responses to these issues.

In response to these questions, Gail responded that she recognized whoever was sent to her by May 15<sup>th</sup> of the year of Growing Gardeners and it was the chapter's decision who was to be recognized. As for keeping it secret, she said that it was not possible to find a way of doing so.

## **Web Site Update**

### **Development of a Vision Statement**

Sue reported that Candace Barstow (Josephine), Louise Sargent (Wasco) and Sam Sadtler (Tillamook) with assistance from Ellen Tappan (Benton) have been appointed to a committee to develop a vision statement and are working on it via email.

## **Reports, Cont.**

### **State Program Coordinator Report**

Gail Langelotto reported on CHAP, the Community Horticulture Advisory Panel. In 2015, it was felt that changes needed to be made to the Master Gardener curriculum. The goals were to attract a more diverse population; the members of the panel were to look at the number of volunteer hours, the cost, and ways to avoid three-hour lecture-type classes and develop more interactive hands-on classes. A goal was to identify core competencies and to recognize that one could learn beyond extension programs. Coordinators plan to offer more training to underserved populations. CHAP is also studying the number of service hours for trainees and presently in the state they vary from 55 to 70 hours.

Another topic Gail discussed was the new website for OSU Extension, which will be launched soon. At present, several chapters are part of the site but in the future these will be transferred to Word Press.

OSU Extension has been organized into 5 regions with administrators for each; this has been reduced from an organization of 10 regions and was done because of budget cuts. Most of the interaction of the regional administrators is with the Extension Agents or County Coordinators and their focus is to promote Extension programs in their areas and handle budget and personnel issues.

## **New Business**

### **1<sup>st</sup> Vice President and 2019 Annual Master Gardener Conference Location**

Sue noted that the 1<sup>st</sup> Vice President, whose job description is to lead and manage the Growing Gardeners conference, is presently vacant. She said that the position may appear daunting to anyone considering the office although with assistance from the 2<sup>nd</sup> Vice President in arranging the speakers and with information available from past 1<sup>st</sup> Vice Presidents, the tasks are not as difficult as they may seem. Sue asked if there are different ways of organizing the conference and offered some ideas.

1. Divide the chapters into 5 regions, with 4 chapters in each region and have a region organize the conference with the work divided among the 4 chapters. The 1<sup>st</sup> Vice President would act as an advisor. Each region would lead the conference every five years.
2. A second suggestion was to no longer hold the conference.
3. Another suggestion was to continue as it is presently organized with the 1<sup>st</sup> Vice President handling the duties of organizing it.
4. An additional suggestion was to outsource the program, which would increase costs.

Sue noted that a decision would have to be made by the September Board of Directors meeting. It would be necessary to determine a site by that time.

Several comments followed.

Katherine Johnson noted that many chapters do one day lectures and chapters can get new information through that means.

It was noted that the conference through the Silent Auction is a means of generating funds for operating expenses.

The question is how to spread out the manpower for the conference.

Sue said she will present the choices at the June Board of Directors meeting and ask that chapters discuss the choices. A decision would then be made at the September Board of Directors meeting.

Eric Bosler suggested that a discussion also take place at Growing Gardeners.

Sue noted that Linfield College, where it was held in 2016 and will be again this year is an excellent location but that it should be located at different sites around the State. It has been held at OSU but it is more expensive than other locations.

The discussion ended with the thoughts that it was the beginning of discussion and a plan.

### **OMGA Website in the future**

#### **Grants, Sponsorships and other Fund Raising**

Sue reported that she had contacted Gardener's Supply Company in Vermont for information on grants but was told they focus on projects for youth.

She asked that members of the Executive Committee look for sponsorships for Growing Gardeners so that fees could be lowered.

And she suggested that OMGA get a list of organizations that give grants and that all members look for these.

It was also noted that Fred Meyer has a rewards program as well as Amazon Smile and that members could direct donations to OMGA through these.

#### **Chapters Representatives Handbook – tools needed**

Sue noted that at the March meeting several members had given suggestions for revising the Handbook. She asked if members noted who had made comments; no one did.

**Road Show**

**Networking and Communication**

Need a special theme—how do we get chapter members talking to each other????

Special Chapter Reports

EEC—description of use of grant funds with picture

**OMGA letters logo update**

Marcia Sherry would like to update the logo and asked for ideas to create a new logo by September.

**“We Grow Gardeners” logo use**

Along with creating a new logo, Marcia asked what should be done with the black and white “We Grow Gardeners” logo. It was decided to archive it for now.

**Business On Hold**

Laminated Gardener Brochure –Marcia Sherry

Mentor Handbook

OMGA Bylaws update

OMGA Policies and Procedures updates

The meeting ended at 2:55 pm.

Submitted by Marcille Ansorge, OMGA Secretary

<b><u>Executive Committee</u></b>	<b><u>Leadership Forum</u></b>	<b><u>Board of Directors</u></b>
<b>February 2nd</b> Linn County Extension Office	<b>March 2nd</b> Marion County	<b>March 3<sup>rd</sup></b> Marion County
<b>May 4th</b> Linn County Extension Office	<b>June 1st</b> Douglas County	<b>June 2nd</b> Douglas County
<b>August 3</b> Linn County Extension Office	<b>September 14th</b> Benton County	<b>September 15th</b> Benton County
<b>October 5th</b> Linn County Extension Office	<b>November 2nd</b> Multnomah County	<b>November 3rd</b> Multnomah County

