



# Oregon Master Gardener™ Association (OMGA)

## Extension Educator Grant Program

The OMGA Extension Education Grant Program has funds to help OSU Extension Community Horticulture Agents, Program Assistants, or designated OSU Extension Staff responsible for County Master Gardener programs enhance their ability to educate the public in home horticulture. Applications for 2019 must be submitted by May 15, 2019. If you have questions, please call or email Jeanine Johnson (541) 419-7734, [jkjohnson@bendbroadband.com](mailto:jkjohnson@bendbroadband.com). Let us help you help home gardeners!

### Criteria:

1. All grants will be made to aid in the development of programs or the acquisition of materials, designed to enhance public education in the field of home horticulture.
2. Grants shall not exceed the amount of \$500.00 for any chapter, in any one (1) fiscal year. The total of all grants cannot exceed \$4000 in 2019.
3. All grant applications must be submitted on the OMGA Extension Educator Grant Request form, *with at least two (2) quotes, bids, estimates, or a material list with projected costs*. Submit a concise description of your project, with details such as maintenance plans and other sources of funding.
4. The OSU Extension Community Horticulture Agent, Program Assistant, or designated OSU Extension Staff member must sign grant requests.
5. Funding from the local Master Gardener Association Chapter should be sought before applying to OMGA.
6. Grants may include the purchase of equipment and materials: e.g. books, office equipment, software, signs, program promotion, etc.
7. Any grant funds unused for the specified purpose at the end of the next calendar year shall be returned to OMGA to be used for future grants. In the event of dissolution or disbanding of a local chapter, the equipment or materials purchased with this grant shall revert to OMGA to be held in trust.

**Evaluation of grant applications will utilize the following guidelines:**

- 1) Demonstrates how the grant would further the educational goals of the program or project in ways that have been identified by the Master Gardeners who staff the project and the community members which are served.
2. Demonstrates how, where appropriate, the grant would advance the development and/or use of innovative educational methods and delivery technology;
3. Demonstrates previous and expected involvement of colleagues in planning, developing, or enhancing the program (ensuring connection with Extension/University/subject matter experts).

At the end of the year, Grant recipients will be expected to document to the Extension Educator Grant Committee, in the form of a brief report (including, if appropriate, a photograph representative of the implementation):

- 1) That the grant funds have been applied to the project or program, the achieved results and how they promote the educational outreach of the project.
- 2) Informing the EEC of efforts to share these results with colleagues or other Master Gardeners.

**Applying for a grant for 2019:**

Applications must be submitted by May 15, 2019. Grant recipients will be named and honored at 2019 OMGA 3<sup>rd</sup> Quarterly Board Meeting. Funds will be available for use as soon as each grant is awarded. Grant request forms will be emailed to all OSU Extension Horticulture Agents, Program Assistants, and designated Staff responsible for Master Gardener programs in March, and available at [www.oregonmastergardeners.org](http://www.oregonmastergardeners.org). Applications should be emailed to [jkjohnson@bendbroadband.com](mailto:jkjohnson@bendbroadband.com) or mailed to Jeanine Johnson (chair), 20521 Pohaku Rd., Bend, OR 97703.

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