



March 18, 2021

**Re: Send-A-Friend Mini-College Scholarships**

Dear Chapter President/Area OMGA Representative:

In 2002, a new policy was put into place which established a revolving fund to be supported by state and chapter donations. This fund is called "Send-A-Friend". The revolving fund works this way.....the funds donated last year will be used to make awards to applying chapters this year. Monies donated to the fund this year will be used to make awards for the 2021 OMGA Mini-College.

The Send-A-Friend Program has been very successful in raising funds the past few years through donations and the raffle at past Mini-Colleges. There is adequate funding for ten (10) OMGA Chapter to receive a \$200.00 scholarship this year. Priority will be given to those chapters with an income of less than \$25,000 or less per year. This scholarship is to be used to help fund one or more of your Chapter Master Gardeners so that they may attend the 2020 "Grow - Provide - Sustain" Mini-College at Oregon State University in Corvallis, Oregon who otherwise might not attend due to financial reasons. Another way to utilize the scholarship is to send your Chapter's "Master Gardener of the Year" to the Mini-College conference so that they may be recognized.

Please notify your chapter's executive board and extension MG coordinator that the "Send-A-Friend" scholarship forms are available. They are attached to this letter and need to be filled out and submitted to receive the scholarship. They are also available on the OMGA website.

**Deadline for "Send-A-Friend" application this year is May 15, 2021**

If you have any questions, feel free to contact me at 503-487-6652 or [msherry114@gmail.com](mailto:msherry114@gmail.com).

Sincerely,

Marcia Sherry  
Send-A-Friend Chair



## **Application Instructions**

***Deadline: May 15, 2021***

Application forms are to be completed by the Chapter, signed by the Chapter President and submitted to the Send-A-Friend committee at the address below. It must be *postmarked* by May 15, 2021. Emails with applications attached will be accepted.

- ❖ *If you cannot meet the deadline, you should contact the chairperson immediately by phone or email to request additional time.*

**Send-A-Friend Chairperson:** Marcia Sherry  
4717 Masters Drive  
Newberg, OR 97132  
503-487-6652  
[msherry114@gmail.com](mailto:msherry114@gmail.com)

### **Send-A-Friend Guidelines (SAF)**

The following items are the Guidelines for submitting an application to receive a SAF scholarship to Mini-College conference:

- Each Chapter may apply for one scholarship per year.
- Applicant must be a current Master Gardener or Master Gardener Trainee in good standing with their chapter.
- No applications will be accepted after the stated deadline.
- Maximum of 1 scholarship per Chapter. Current scholarship amount is \$100 per Chapter. Only ten scholarships are available.

### **SPECIFIC CHAPTER RESPONSIBILITIES**

- Each Master Gardener Chapter is to screen their own applicants.
- Chapter President *must* sign application and submit to SAF Committee prior to deadline date.
- The OMGA Treasurer will send award checks to the Chapter President.
- Funds are to be used for Mini-College registration only.** All unused funds are to be sent back to the OMGA Treasurer to be placed back in the SAF fund within 30 days of the end of the Mini-College conference. It is suggested that funds be used to send Chapter's 'Master Gardener of the Year' to Mini-College.
- If the person receiving the scholarship for Mini-College is unable to attend, funds may be allotted to another Master Gardener attending the Mini-College conference.

## OMGA SEND-A-FRIEND SCHOLARSHIP APPLICATION

The \_\_\_\_\_ Chapter of OMGA wishes to apply for the \$100.00 Send-A-Friend Scholarship fund for the 2021 Mini-College Conference.

Please send scholarship to:

Chapter President: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

\_\_\_\_\_  
Chapter President Signature

\_\_\_\_\_  
Date

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*To be completed by Send-A-Friend Chairperson*

Date received: \_\_\_\_\_

Chapter: \_\_\_\_\_

Amount requested: \$\_\_\_\_\_ Amount Approved \$\_\_\_\_\_

Notes: