



**3rd Quarter Board of Directors Meeting
September 8, 2023, 2:00 PM
Zoom Meeting**

Welcome & Agenda Review – Chris Rusch

Chris welcomed over 30 members and officers to the meeting.

Eric Bosler moved to approve the agenda and the June 2, 2023 Board Minutes as presented. The motion was seconded by Ann Kinkley and passed unanimously.

REPORTS/INFORMATION

OSU Extension Program Coordinator Report – Brook Edmunds

Thank you to all volunteers, chapters and OMGA for a great summer of volunteering! So many great outreach projects and a wonderful OMGA conference. Thank you for sharing your time with the Master Gardener Program.

Applications are beginning to open for 2024 Master Gardener annual trainings. Please help amplify the recruitment messages being sent out by your county coordinators on social media and share with friends, family, and other community groups. Also, please plan to help engage our new students by serving as a mentor, volunteering at the training, participating with social events and being a welcoming face to folks who are joining our organizations.

Don't forget to report your volunteer and continuing education hours into your county's reporting system. (And encourage and help other volunteers to report, too!) These are important to show administrators and funders how involved we are. Last year over 108,000 hours and 78,000 contacts were reported for the state.

Thank you to the counties who sent volunteers to the Oregon State Fair in Salem! Participating this year were 120 volunteers from Marion, Polk, Linn, Benton, Columbia, Clackamas, Washington, Multnomah, and Yamhill counties. Our activity booth reached over 5,800 people.

Updates on Master Gardener Program open positions as of 9/8:

- The Statewide Master Gardener Program Manager position closes on Sept 12. (This deadline may be extended if there are not enough applicants.)
- The Portland Metro Professor of Practice position: Interviews are complete and an offer will be made next week.
- Linn-Benton County Outreach Program Coordinator is interviewing three candidates on 9/18. (Information will be sent out soon on how to participate.)
- A search committee has been formed for the Tillamook and Clatsop County Outreach Program Coordinator searches. No timeline at this point.
- The Douglas County Outreach Program Coordinator position is still on hold as of 9/15.
- The Curry County Education Program Assistant position is vacant. The office manager and Coos County MG Program staff will be temporarily managing that program.

**Brooke Edmunds, Ph.D. (*she/hers*) | Community Horticulture
Oregon State University | Extension Service Marion, Polk, Linn, & Benton County
Interim Statewide Master Gardener Program Coordinator
503-373-3765 (office)**

3rd Quarter Financial Report Year to Date – Janet Magedanz

Janet Magedanz gave a financial report for the 3rd quarter to date. Janet is looking into working with a new carrier for our OMGA Liability Insurance.

Joy of Gardening Conference Update – Chris Rusch

We discussed our 2023 OMGA Joy of Gardening Conference. Except for a few snafus, it was a great success. Thanks to the entire planning committee that worked their magic to make it happen: Richard Taylor, Colet Allen, Karen Harte, Janet Magedanz, Eric Bosler, Paula Lupcho, and Chris Rusch. We are looking forward to beginning the planning for our 2024 conference soon. The date will be July 12-13. If you are interested in joining the planning committee, please send me an email.

Joy of Gardening draws enthusiastic crowd:

<https://extension.oregonstate.edu/news/joy-gardening-conference-draws-enthusiastic-crowd-osu>

Five Oregon Gardeners recognized with statewide awards:

<https://extension.oregonstate.edu/news/five-oregon-gardeners-recognized-statewide-awards>

Policies and Procedures Update – Leslie Ray

Next item of discussion was the progress made to revise our OMGA By-laws, Job Descriptions, and P&P. Leslie Ray has volunteered to take on leading this committee to do this important work. Our goal is to have our P & Ps ready for approval at our November meeting. We have been meeting weekly.

Advocacy Committee Report – Sherry Sheng OMGA Advocacy Task Force

OMGA Advocacy Task Force Third Quarter, 2023

This report summarizes the work of the Advocacy Task Force during the past 12 months (August 2022 – August 2023)

The Problem – 4 Vacant MG Program Positions in 5 Counties

- August 2022 -- Concern for unfilled vacancies in Benton/Linn, Clatsop, Tillamook, and Douglas counties prompted the formation of the OMGA Advocacy Task Force

What We Did

- August/September 2022 - We met with **Dr. Lyles** and he **promised to add 3 MG Program positions** IF Extension gets a good level of State of Oregon funding, OMGA mobilized to provide advocacy during the 2023 legislative session.
- October/November/December 2022 – We got organized and **got trained** from OSU Government Relations and OSU Extension Administration
- December/January 2023 – We developed **advocacy tools** and shared them with OMGA members through several means including content on the **OMGA Website** <https://omga.org/advocacy/>
- February – May 2023 – **Task Force members engaged chapter leadership and membership in advocacy.**

What We Gained

- Our advocacy led to **Benton/Linn, Clatsop, Tillamook, and Douglas** counties **receiving temporary measures** ranging from limited time positions to augmented Extension staff positions to support MG training and other activities.
- **Filling MG positions became among Dr. Lyles' top priorities.** See his comments from May 2023, referenced in the second quarterly report.
- OSU Statewide Public Service Programs were funded by the Oregon Legislature **above the Continuing Service Level** for 2023-2025.
- **Four MG Program positions will be filled** with hiring processes underway, per Dr. Sam Angima's email of June 2023.
- Sherry Sheng emailed a request for **MG representatives' involvement in the hiring** process for these positions. Dr. Sam Angima and Dr. Brooke Edmunds both agreed.

· MGs proved we can be a **strong, formidable force in advocacy**. See comments from Senator Sarah Gelser in 2nd quarter report.

Thank You to Task Force Members Representing 23 Counties

Brenda Bye, Judith Kenner (Benton), Barbara Epidendio, Laura Eyer, Sherry Sheng (Clackamas), Len Sherp (Clatsop), Tina Powers (Coos), Chris Miao, Pat Kolling, Shirley Jaynes (Deschutes, Crook), Linnie O’Flanagan-Gore (Curry), Toni Rudolph (Douglas), Beth Flake (Hood River), Sherill Morgan (Jackson), Georgia Moulton (Josephine), Pat Kolbet, Sarah Malaby (Klamath), Leigh Reider, Sharon Roberts (Lane), Laura Strom, Stormi Dykes (Lincoln), Karin Magnuson (Linn), Dale Marande (Marion), Rich Becker, Jack Lazareck (Multnomah), Becky Jay (Polk), Neal Lemery (Tillamook), Cary Wasem-Varela (Umatilla), Marilyn Richardson (Wasco), Karen Graham, Leslie Ray (Washington), Marlena Bertram (Yamhill)

Sherry Sheng

Chair, 10-Minute University™

A short-cut to research-based gardening know-how delivered by Oregon State University Master Gardeners

Chair, Advocacy Task Force, Oregon Master Gardener Association

Member, Campaign for Oregon State University, CAS Campaign Cabinet

NEW BUSINESS

Nominations committee for filling vacancies – All

Lastly, we will have our OMGA Executive Board elections at the November meeting. Please consider applying for these positions or look to your membership for MGs willing to fill our leadership positions for 2024. We need to fill the President-elect, Secretary and Data Base Manager positions. If you are interested, please send me an email.

Our 4th Quarter Board meeting will be November 3 followed by a goal setting retreat on December 1.

The meeting was adjourned at 4pm.

Respectfully submitted,

Chris Rusch, President
Oregon Master Gardener Association

Oregon Master Gardener Association Meeting Schedule 2023	
Executive Committee	Board of Directors
Friday, February 3	Friday, March 3
Friday, May 5	Friday, June 2
Friday, August 4	Friday, September 8
Friday, October 6	Friday, November 3
Annual OMGA Retreat December 1, 2023	

OMGA Mission

We are committed to sustainable gardening through:

- Partnering with the OSU Master Gardener Program to promote sustainable gardening practices.
- Advocating for funding to deliver the Master Gardener Program across Oregon;
- Fostering quality continuing education of all Master Gardeners.

OREGON MASTER GARDENER ASSOCIATION
Statement of Financial Position
August 31, 2023

ASSETS			
	Current Assets		
	Checking/Savings		
1	BANK		
2		OMGA Checking 7761 Chase	\$17,349
3		CD #644850-16 Advantis	1,636
4		Total BANK	18,985
5	Restricted Accounts		
6		TCD - Send-A-Friend (3810)	2,338
7		TCD-Equipment Replacemt (3809)	2,161
8		OMGA Send-A-Friend Sav. 4448	1,126
9		Total Restricted Accounts	5,625
10		Total Checking/Savings	24,610
11	Other Current Assets		
12		Chase Bank TCD due 2/29/2024	100,027
13		Total Other Current Assets	100,027
14		Total Current Assets	124,637
15	TOTAL ASSETS		\$124,637
16	LIABILITIES & EQUITY		
17	Equity		
18		Opening Balance Equity	\$62,946
19		Retained Earnings	47,703
20		Net Income	13,989
21		Total Equity	124,638
22	TOTAL LIABILITIES & EQUITY		\$124,638

OREGON MASTER GARDENER ASSOCIATION
Statement of Financial Activities
For the Eight Months Ended August 31, 2023

Ordinary Income/Expense		
1	Income	
2	INTEREST INCOME	
3	Interest income	\$102
4	E-Trade dividends	401
5	E-Trade fair mkt value adjust	7,561
6	Total INTEREST INCOME	8,064
7	Miscellaneous income	47
8	ANNUAL CHAPTER DUES	10,931
9	DONATIONS	
10	Send-A-Friend Scholarship	50
11	DONATIONS - Other	20
12	Total DONATIONS	70
13	Total Income	19,112
14	Expense	
15	ADMINISTRATIVE EXPENSES	
16	Management & General Expenses	
17	Bank Service Fee	10
18	Corporate fees expense	
19	Annual assumed name filing	150
20	Oregon forms CT-12	935
21	Total Corporate fees expense	1,085
22	Liability insurance expense	1,100
23	Postage and printing	
24	Printing	140
25	Postage	100
26	Membership cards	61
27	Total Postage and printing	301
28	Professional Fees	
29	IRS Form 990-EZ preparation	387
30	Total Professional Fees	387
31	Website Operations	
32	Hosting and domain renewal	304
33	Operations and design	1,200
34	Canvas Hosting & Listserve	256
35	Total Website Operations	1,760
36	Additional Overhead Expenses	
37	Pak Mail	132
38	Total Additional Overhead Expenses	132
39	Total Management & General Expenses	4,775
40	Total ADMINISTRATIVE EXPENSES	4,775
41	GRANTS	
42	Beaver Day of Giving	1,000
43	Extension Educator grant	1,450
44	Karl Carlson grant	250
45	Search for Excellence award	1,000

OREGON MASTER GARDENER ASSOCIATION
Statement of Financial Activities
For the Eight Months Ended August 31, 2023

46		Total GRANTS	3,700
47		Total Expense	8,475
48		Net Ordinary Income	10,637
49		Other Income/Expense	
50		Other Income	
51		JOY OF GARDENING REVENUE	
52		Send A Friend	536
53		Registration income	12,798
54		Silent auction	5,800
55		Purchased meals	2,970
56		Dorm rooms	922
57		Total JOY OF GARDENING REVENUE	23,026
58		Total Other Income	23,026
59		Other Expense	
60		JOY OF GARDENING EXPENSES	
61		Lunch/dinner catering	5,198
62		Room Rental	
63		President's hotel	400
64		Dorm rooms cost	1,188
65		OSU Alumni Center rental	9,552
66		Total Room Rental	11,140
67		Silent auction expenses	98
68		Square and credit card fees	871
69		Printing	
70		Mini-college printing	138
71		Award certificates	49
72		Total Printing	187
73		Awards and Recognition	
74		Award and grant certificates	269
75		Plaques	663
76		Total Awards and Recognition	932
77		Send-a-Friend Scholarships	400
78		Speaker Expense	
79		Gifts	576
80		Total Speaker Expense	576
81		Supplies expense	271
82		Total JOY OF GARDENING EXPENSES	19,673
83		Total Other Expense	19,673
84		Net Other Income	3,353
85		Net Income	\$13,990